

**MINUTES OF THE  
TOWN COUNCIL  
JUNE 13, 2016**

**ITEM 1      CALL TO ORDER**

Mayor Bassler called the meeting to order at 6:00 p.m.

**ITEM 2      ROLL CALL**

Those present were Council Member Howard, Council Member Crider, Council Member Hanselman, Council Member Cockburn, Mayor Pro-Tem Gorman and Mayor Bassler.

Also present were Council Member Elect Matt Poole and Council Member Elect Robert Mann.

**ITEM 3      INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG.**

Mayor Bassler led both.

**ITEM 4      OPEN FORUM**

No one signed up to speak.

**ITEM 5      CONSENT AGENDA.**

Council Member Howard moved to approve the May 9, 2016 and the May 17, 2016 minutes, the May 2016 financial statement and the May 2016 Library report. Motion seconded by Council Member Crider. Ayes: Council Member Howard, Council Member Crider, Council Member Hanselman, Council Member Cockburn and Mayor Pro-Tem Gorman. Nays: None. Abstentions: None. Motion passed with 5 ayes, 0 nays and 0 abstentions.

**ITEM 6      SWEAR IN NEWLY ELECTED COUNCIL MEMBERS**

Mayor Bassler gave the oath of office to Matthew Poole and Robert Mann. Both members then took seat in their new positions.

**ITEM 7      CONSIDER AND ACT ON AWARDING A CONTRACT FOR CONSTRUCTION OF THE NEW TOWN HALL BUILDING.**

Mayor Pro-Tem Gorman moved to award the contract to RA Ramos General Contractors, Inc. in the amount of \$1,344,557.73. Motion seconded by Council Member Cockburn.

Discussion commenced. The construction plans for the Town Hall project were presented and reviewed by all Council Members.

Ayes: Council Member Mann, Council Member Poole, Council Member Hanselman, Council Member Cockburn and Mayor Pro-Tem Gorman. Nays: None. Abstentions: None. Motion passed with 5 ayes, 0 nays and 0 abstentions.

**ITEM 8      DISCUSSION WITH THE PONDER VOLUNTEER FIRE DEPARTMENT RELATIVE TO THE FY2016-17 BUDGET.**

Charlie Williams, Fire Chief submitted a letter to the council requesting that Town funding be increased. The letter stated that all monies received as funding can and will be used for providing better equipment to provide safety to the members of the department as well as our citizens. The Town of Ponder paid the PVFD \$14,739.96 per year for the last 8 years. Chief Williams stated that the department responded to 114 calls within the Town of Ponder in 2015. He also reported that Denton County pays \$500 per call to the PVFD. Chief Williams reported

that the PVFD writes their own grants to save money and stays in compliance with regulations for safety of firefighters. The PVFD is asking for an increase for the upcoming budget year. Mayor Bassler and Mayor Pro-Tem Gorman both agreed that we would consider an increase in the upcoming FY2016-17 budget.

**ITEM 9 DISCUSSION RELATIVE TO APPOINTING A MEMBER OF THE COUNCIL TO SERVE ON THE PONDER ECONOMIC DEVELOPMENT CORPORATION REVIEW COMMITTEE TO REVIEW ZONING ORDINANCES.**

Linda Wilson, a member of the Ponder EDC, addressed the Council. She reported that the EDC would like to review the Town's zoning ordinances and are requesting a partnership in this of one member from the EDC and one member of the Town Council. Cathy Green would be the EDC member appointed. She stated that they would like to address in specific the commercial zoning.

City Secretary, Sheri Clearman stated that she did not believe it was a good idea to have a committee only consisting of two people to review the ordinance and that there should be someone associated with Planning & Zoning for the Town involved.

Mayor Pro-Tem Gorman, Council Member Hanselman and Mayor Bassler all expressed interest in helping with the review.

**ITEM 10 PRESENTATION BY THE PONDER ECONOMIC DEVELOPMENT CORPORATION RELATIVE TO CHANGING THE TOWN OF PONDER LOGO.**

Linda Wilson, a member of the Ponder EDC, addressed the Council. She showed the Council the Ponder EDC logo/brand. She stated that the EDC would like for the Town of Ponder to replace their current logo/brand with this one so that branding is consistent.

**ITEM 11 PRESENTATION BY THE TOWN ENGINEER REGARDING THE WATER SEWER MASTER PLAN.**

Mike Anderson of Belcheff & Associates, presented to the Council the Master Water System Plan (Attachment B #1), the 2016 Water System 10-Yr Capital Improvement Plan (Attachment B #2), the Master Sewer Plan (Attachment B #3) and the 2016 Sewer System 10-Yr Capital Improvement Plan (Attachment B #4). Mr. Anderson went over each of these plans and explained that these plans will help the town plan for development. He reported that Attachment B #1 shows the Town's CCN, the upper and lower pressure plains and shows that by the year 2050, the Town will need 2.5 million gallons of ground water storage and that this could be split up into two projects. According to Attachment B #3, the Town of Ponder should be looking for a site to put a new Wastewater Treatment Plant, showing the same in Attachment B#4.

**ITEM 12 CONSIDER AND ACT ON APPOINTING MIKE ANDERSON OF BELCHEFF & ASSOCIATES TO THE UPPER TRINITY REGIONAL WATER DISTRICT BOARD.**

Mayor Pro-Tem Gorman moved to appoint Mike Anderson to the UTRWD Board. Motion seconded by Council Member Hanselman. Ayes: Council Member Mann, Council Member Poole, Council Member Hanselman, Council Member Cockburn and Mayor Pro-Tem Gorman. Nays: None. Abstentions: None. Motion passed with 5 ayes, 0 nays and 0 abstentions.

**ITEM 13 PRESENTATION BY THE TOWN ENGINEER REGARDING THE IMPACT FEE PROGRAM.**

Roman Boitzov of Belcheff & Associates presented the Council with the 2016 Impact Fee Enactment Schedule (Attachment C #1). Mr. Boitzov reported that in order for the impact fees to be updated, that a Capital Improvement Plan had to be done and that a committee would need

to be formed to evaluate current land use assumptions annually. The planning and Zoning Committee can serve as the committee. The committee would meet two times per year. He explained that impact fees are to recoup to cost of infrastructure from new development. He would like to see the impact fees adopted at the September 2016 Council Meeting.

**ITEM 14 ITEMS TO BE PLACED ON THE NEXT AGENDA.**

PVFD Funding

EDC Logo

Nathan Moore appeal

Appoint a committee for Impact Fee Enactment

**ITEM 15 ADJOURN.**

Council Member Cockburn moved to adjourn at 8:10 p.m. Motion seconded by Council Member Mann. Ayes: Council Member Mann, Council Member Poole, Council Member Hanselman, Council Member Cockburn and Mayor Pro-Tem Gorman. Nays: None. Abstentions: None. Motion passed with 5 ayes, 0 nays and 0 abstentions.

**APPROVED:**

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**John Bassler, Mayor**

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**Date**

**ATTEST:**

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**Sheri N. Clearman, City Secretary**