

## HOW TO REQUEST A DRIVER'S SAFETY COURSE

You may be eligible to take a Driving Safety Course or a Motorcycle Safety Course for dismissal of your citation.

You can only take a driving safety course for ONE violation per 12 month period anywhere in the State of Texas.

**\*\*DO NOT take the course before Court approval – late or incomplete requests will be rejected.\*\***

**You are eligible to take a Driving Safety Course or a Motorcycle Safety Course IF:**

1. You have a valid Texas Driver's License;
2. You have NOT completed a Driving Safety Course for ticket dismissal in the previous 12 months (calculated from the date of previous completion to the date of your current citation);
3. You have current proof of liability insurance showing you as a covered driver;
4. The violation you are charged with was not in a construction zone with workers present;
5. Your citation was for a MOVING violation;
6. If your citation was for SPEEDING, the alleged speed was LESS than 25 mph over the posted speed limit;
7. You DO NOT have a commercial driver's license or permit.

If you are eligible, you may sign up for a Driving Safety Course by appearing at the Court (don't forget to bring a valid driver's license and proof of insurance) or by sending the following items to the Court on or before your first court appearance date.

Pay required fee: \$109.10 for non-school zone violations; \$134.10 for school zone violations; if you are not sure your violation occurred in a school zone or work zone, please contact the court to ask.

A copy of your valid driver's license (copy must be legible!)

A copy of your valid proof of insurance (must show you as a covered driver)

The completed Driving Safety Course Request Form, which HAS to be witnessed by a Notary Public of the State of Texas.

ONCE APPROVED BY THE MUNICIPAL JUDGE, THE COURT CLERK WILL MAIL FURTHER INSTRUCTIONS.